



# FIVE BRANCHES UNIVERSITY

Graduate School of Traditional Chinese Medicine

200 Seventh Avenue, Santa Cruz, CA 95060 | (831) 476-9424 | [www.fivebranches.edu](http://www.fivebranches.edu)

## SCHOOL PERFORMANCE FACT SHEET

CALENDAR YEARS 2016 & 2017

**Master of Acupuncture  
Santa Cruz, CA**

### On-Time Completion Rates (Graduation Rates)

*Includes data for the two calendar years prior to reporting.*

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2016	2	2	0	0%
2017	0	0	0	0%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

### Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2014	1	1	1	100%
2015	2	2	1	50%
2016	2	2	0	0%
2017	0	0	0	0%

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## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.				
2017	0	0	0	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training: <http://www.fivebranches.edu/wp-content/uploads/9-List-of-Employment-Positions.pdf>

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2016	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.		
2017	0	0	0

### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.		
2017	0	0	0



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## Self-Employed/ Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2016	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.	
2017	0	0

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2015	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.	
2016	0	0

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week maybe more or less than the traditional 8 hour workday or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they maybe counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
2016	2016	N/A	N/A	N/A	N/A	0%
2017	2017	N/A	N/A	N/A	N/A	0%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001	\$35,001	\$40,001	\$45,001	No Salary Information Reported
			-	-	-	-	
			\$25,000	\$40,000	\$45,000	\$50,000	
2016	Due to a change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.						
2017	0	0					

A list of sources used to substantiate salary disclosures is available from the school: <http://www.fivebranches.edu/five-branches-university/mission/4095>

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## Cost of Educational Program

Total charges for the program for students completing on-time in 2017: **\$40,890**. Additional charges maybe incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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## Federal Student Loan Debt

Most recent three-year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of Graduates in 2017 with federal student loans as calculated by the institution.
2.5	0%	\$0	46%

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name-Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



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## Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which testate requires passing an examination, the six-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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## **STUDENT'S RIGHT TO CANCEL**

### **ENROLLMENT CANCELLATION (WITHDRAWAL) – FULL REFUND**

Students have the right to cancel their contract for enrollment at Five Branches University and obtain a refund of charges paid through attendance at the seventh day after Term begins. To do so they must obtain a Withdrawal form from the Registrar's Office. If they are unable to do so, a letter, e-mail or fax addressed to the Registrar with the Student's signature stating your cancellation of enrollment will be accepted. Deadline to cancel program enrollment and obtain a full-refund: Sunday, January xx, 20xx.

If enrollment is canceled by the stipulated deadline, the University will refund the student any tuition monies paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received. The amount refunded for a student who has received Title IV Financial Aid will be returned to the direct loan program to reduce the Student's federal direct loan debt.

Withdrawal form and letter of resignation should be sent to: Five Branches University, Attn: Registrar. San Jose Campus: 1885 Lundy Avenue, Suite 108, San Jose, CA 95131. Fax (408) 261-3166. Santa Cruz Campus: 200 7th Avenue, Santa Cruz, CA 95060. Fax (831) 476-8928

### **ENROLLMENT CANCELLATION (WITHDRAWAL) – PRO-RATED REFUND**

A Student wishing to terminate enrollment must state this in writing on a Withdrawal Form to the Registrar. The effective date of cancellation is the date postmarked or turned in to the Registrar. Students who cancel enrollment after classes have begun will be given tuition refunds that are prorated according to the percentage of the class time remaining in all courses in which the Student was registered.

Students may withdraw from a course after instruction has started and receive a prorated refund for the unused portion of the tuition and other refundable charges if the Student has completed 60% or less of the enrollment period. For example, if the Student completes only 25% of a 1 unit (16-hour) course and paid \$315 tuition, the Student would receive a refund of \$226.25 for the 75% of a 1 unit (16 hours) class time not attended.

The amount refunded for a student who has received Title IV Financial Aid will be returned to the direct loan program to reduce the Student's federal direct loan debt. If the University cancels or discontinues a course or educational program, the school will make a full refund of all charges.

### **CHANGE IN ENROLLMENT STATUS – DROPPED COURSE(S)**

To obtain a full refund, a Student must submit a drop form no later than the fifth business day of the term. If you choose drop a course after five business days have lapsed, a Student may obtain a prorated refund for the unused portion of the tuition if 20% or less of the course time has lapsed. For example, if the Student completes only 12.5% of a 1 unit (16-hours) course and paid \$298 tuition, the Student would receive a refund of \$260.76 for the 87.5% of a 1 unit (16-hours) class not attended.

Please note that there is no refund for course absence(s) of any period during a term or session, or for dropping a course after 20% of the course time has lapsed.

If the University cancels or discontinues a course, the school will make a full refund of all charges. Credited amounts can either be applied to the following term's tuition, or refunded upon request.